

Association Internationale des Etudiantes Cavaliers

World University Equestrian Federation



AIEC CODE OF CONDUCT

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AIEC Code of Conduct

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1. Mission Statement

- 1.1. The Association Internationale des Etudiants Cavaliers (AIEC) is committed to providing the best possible environment for all young people involved in third level equestrian sport. Members deserve to be given enjoyable and safe sporting opportunities, free from abuse of any kind. These members have rights, which must be respected; and responsibilities, which they must accept. AIEC also has a duty to care for volunteers working with its members on behalf of the organisation.
- 1.2. AIEC is fully committed to safeguarding the well-being of its members. Every individual in AIEC should, at all times, show respect and understanding for their own and others' rights, safety, and welfare. Every individual should conduct themselves in a way that reflects the principles of the AIEC Statutes and the guidelines contained within this AIEC Code of Conduct.
- 1.3. AIEC requires that all members conduct themselves according to the highest possible standards of ethics, integrity, and behavior when attending all AIEC events. This includes, but is not limited to, full compliance with all laws of the state in which the event is taking place, as well as the rules and regulations set out by the Fédération Equestre Internationale (FEI).
- 1.4. This Code of Conduct establishes the standards of behavior that must be met by all members. Where these standards are not met, appropriate disciplinary action will be taken. In cases where the breach involves serious misconduct, this may result in either the temporary or permanent expulsion of the member from AIEC. In cases where a breach involves a breach of the law, the police will be notified.
- 1.5. AIEC may amend this Code of Conduct at any time, at the discretion of the AIEC Board, and provide members with a minimum of four (4) weeks' notice, in writing, of any such change.

2. Standards of Entitlement

- 2.1. Members of AIEC are entitled to:
 - i. Be treated with dignity and respect.
 - ii. Be safe and to feel safe.
 - iii. Receive help against bullies.
 - iv. Say no.
 - v. Be listened to.
 - vi. Be believed.
 - vii. Be happy, have fun, and enjoy sport.
 - viii. Experience competition and the desire to win as a positive and healthy outcome of striving for best performance.
 - ix. Have a voice.
 - x. Have representation.
 - xi. Participate on an equal basis.
 - xii. Have confidentiality.

3. Standards of Conduct

3.1. Members of AIEC should at all times:

- i. Abide by the AIEC General & Technical Regulations.
- ii. Comply with all reasonable directions given by or on behalf of AIEC.
- iii. Treat all AIEC Officials, judges, horse owners, sponsors, guests, and members of the public with respect.
- iv. Respect team members, even when things go wrong.
- v. Respect opponents and be gracious in defeat.
- vi. Treat all animals with care and consideration.
- vii. Take responsibility for their own safety and the safety of others, and at all times abide by the safety rules and regulations of the FEI.
- viii. Avoid behaviour, conduct, or language that is unseemly or offensive, or conduct injurious to the character and aspirations of AIEC or the interests of its members.
- ix. Actively pursue the best interests of AIEC, including avoiding making disparaging comments about the organisation or its members in person and/or online.
- x. Report any breach of this Code of Conduct to an AIEC Board member and/or Organising Committee member without delay.

4. Standards of Misconduct

4.1. The following is non-exhaustive list of behaviours considered to amount to misconduct. Members of AIEC should never:

- i. Use unfair or bullying tactics to gain advantage over other members or officials, or victimise another member.
- ii. Use violence or threatening behaviour, or be physically or verbally abusive, or assault another member in any way.
- iii. Shout at or argue with officials, team members, or opponents.
- iv. Damage property; either that of the event venue(s) or that of other members.
- v. Attend an AIEC event whilst under the influence of any prohibited drugs.
- vi. Attempt to mount or handle an animal, whilst under the influence of prohibited drugs or alcohol.
- vii. Discriminate on the basis of personal characteristics including, but not limited to, age, gender, race, disability, or sexual orientation.
- viii. Make false allegations against other members.
- ix. Cheat.

5. Financial Deposits

- 5.1. Financial deposits for AIEC events are required as a method of providing the Organising Committee with a form of insurance in the event of damages, and to enable recompense to be made for that damage.
- 5.2. In the event that the Organising Committee is liable for damage(s), all or part of the deposit will be withheld to cover the cost of rectification of said damage(s), in accordance with the following:
 - i. If the individual(s) causing the damage is known, that individual(s) will lose their deposit and pay for all the remaining damages not covered by the deposit.
 - ii. If an entire team is responsible, the entire team will lose their deposit and pay all the remaining damages not covered by the deposit.
 - iii. If no responsible party can be identified, all individuals will lose all or part of their deposits.

6. Disciplinary Actions

- 6.1. Members of AIEC deemed to be in breach of any or all parts of this Code of Conduct, depending on the severity of the breach, may in the first instance be given a verbal warning. However, depending on the severity of the breach, may be subject to further disciplinary action, as set out below.
- 6.2. Only formal complaints which have been reported to the Organising Committee and AIEC Board, with an accompanying completed Incidence Report Form (IRF), can be acted upon. All IRFs must be signed by the National Responsible (NR) for the aggrieved party, and will be permanently kept on record by AIEC for future reference.
- 6.3. Any aggrieved party can elect to have their NR act on their behalf in all matters subsequent to the complaint being officially reported.
- 6.4. Any allegations of physical or sexual assault, or deliberate or substantial damage to property, must and will be referred to the local police force.
- 6.5. **Yellow Card**: written warning from AIEC, to both the individual and the respective NR, stipulating the breach(s). Two (2) Yellow Cards in one (1) year or three (3) Yellow Cards in two (2) years will result in a Red Card.
- 6.6. **Red Card**: written notification from AIEC, to both the individual and the respective NR, of a 365-day attendance ban from all AIEC events, stipulating the breach(s), effective from the date of said breach(s).

- 6.7. **Black Card:** verbal and written notification from AIEC, to both the individual and the respective NR, of an immediate and permanent attendance ban from all AIEC events, stipulating the breach(s).
- 6.8. Issuance of any of the above cards will be at the discretion of the AIEC Board, following the input of the relevant Organising Committee, Technical Commission (TC), and the member(s) involved. In coming to its decision, the AIEC Board will take into consideration aggravating or mitigating circumstances.
- 6.9. The recipient of any card has up to 72 hours from notification of the decision to appeal said decision. The appeal must be filled by direct e-mail to the AIEC Board at board@aiecworld.com. The appellant shall pay a non-refundable appeal fee equivalent to the SRNC deposit for the event at which the breach is alleged to have taken place.
- 6.10. All incidents of misconduct that breach this Code of Conduct will be permanently kept on record by AIEC for future reference.

7. Declaration of Understanding

- 7.1. I have read and confirm that I have understood all of the information outlined in the AIEC Code of Conduct, and hereby agree to adhere to the Code of Conduct at all AIEC events that I attend.

Name:

Team:

Event:

Date:

Signature: _____

8. AIEC Code of Conduct Acceptance

Event:

Team:

National Responsible:

Chef d'Equipe: